

# Bridge Other Enrollment Agreement

## Addendum I1

### Bridge Other Teacher Training Program

### Graduation from 450 hr TTP

The Pilates Center  
3127 28th Street  
Boulder, CO 80301  
(303) 494-3400

**Approved and Regulated by the Colorado Department of Higher Education,  
Private Occupational School Board.**

Start date:   
Expected graduation date:

First name:   
Last name:   
Street address:   
City, State/Province:   
ZIP/Postal code, Country:   
Phone:   
Email:

The Pilates Center (TPC) Bridge Other Teacher Training Program is offered as a 12 month course, consisting of 500 total hours. This program is completed in the classroom and online.

#### Entrance Requirements

Prospective students must have completed a 450 hour Comprehensive Teacher Training Program. The students must pass a Level IV Performance on the Reformer and Practical Program Evaluation teaching a Level III Reformer, and be injury free.

#### **Tuition and Fees Bridge Other Teacher Training program 12 month** - all monies listed are USD

- Completion of a 450 hour Comprehensive Teacher Training Program
  1. Must have at least 125 Practice or Professional Teaching hours
  2. Or proof of teaching Pilates for 10 years

#### Entrance Fees

- Application Fee - \$75
- Performance Evaluation Fee - \$80
- Practical Program Evaluation Fee - \$160
- Registration Fee - \$250 (applied to tuition)

Total Entrance Fees \$565 of which \$250 will be applied to tuition

- Tuition - \$3,665 (includes Education and Internship)
- Examinations - \$1800



**Books/Supplies - \$300**

This price is only an estimate and subject to change; not all books are sold by TPC. Books/supplies are non-refundable. These books may have been purchased previously in the Teacher Training Program, which means they will not need to be re-purchased.

**Lessons - price varies estimated \$1,750 - \$2,250**

Fifty lessons are required as part of the Internship program, however not all lessons have to be taken at TPC. Lessons taken outside of TPC will vary. Many students will take 50% classes and 50% privates, the estimated cost of the lessons, if taken at The Pilates Center, is estimated \$1,750 - \$2,250. Prices depend on the number of privates and classes students choose to take (a minimum of 50 lessons is required). Prices will vary if students choose to take lessons outside of TPC.

**Total Cost of Program - \$6,080 + estimated lessons \$1,750 - \$2,250**

The Payment Options and Payment Plan are available online and attached as Addendums J,L &L1. Students may pay by cash, check, or credit card. Long distance students must factor in travel expenses, and be prepared to travel to Boulder one time during their training. Long distance students may also have additional fees to pay their approved home" teacher and/or studio which they use to complete their Internship duties. All lesson and class prices are subject to change.

By signing below, the student agrees to pay The Pilates Center the total stated tuition and fees. The student acknowledges that they have received the school's current Catalog XXVIII, January 1, 2021. The school agrees to provide the occupational training in accordance with the provisions of the Catalog. Payments of all monies due shall be a condition of continuing enrollment. Upon satisfactory completion of all academic and skill requirements and when all financial obligations to the school have been met, the school will award a letter of completion to the student. The student and school understand that this Enrollment Agreement, which includes the refund policy, may not be amended except in writing and signed by both parties.

**Please read carefully the following:**

1. I have enrolled in a program of instruction in the Pilates Method offered by The Pilates Center. I have been advised and I understand that participation in this program presents some unavoidable risk of injury, especially to people who have pre-existing injuries, illnesses, or medical disabilities. I understand that the use of exercise equipment also carries with it a risk of injury. I have and I will continue to keep The Pilates Center fully informed of any physical condition or disability which would prevent or limit my participation in the program.
2. I agree to comply with all the rules and directives, delivered orally or written, of the program as outlined in the training brochure, printed and online materials and lectures.
3. I acknowledge that The Pilates Center Client Intake Form has been fully and correctly completed by me, and that all information provided on that form applies to this program as well, including but not limited to the waiver of liability and informed consent release. I understand that I participate in this program at my own risk and agree to release The Pilates Center, its officers, and representatives from any and all liability resulting from any form of personal and /or physical injury incurred during any movement lessons or procedures performed while a participant in the program or while in The Pilates Center facility.
4. State laws may vary with regard to the uses or application of the movement lessons and/or procedures taught in this course. I acknowledge that I must make my own inquiry regarding the uses or applications of the movement lessons and/or procedures taught in this course. The Pilates Center, its officers, and representatives make no representation or warranties concerning the uses or application of the movement lessons, and/or procedures taught in this course other than that the course is fully accredited by The Pilates Center, and that the course curriculum satisfies the requirements for accreditation by The Pilates Center.



5. I understand that I have twelve months (12 months) to complete The Pilates Center Bridge Other Teacher Training Program. I understand that should a circumstance arise that would not allow me to complete the program in twelve months, I have the option to take a leave of absence (go "on hold") for up to one year, or purchase a one month extension that will be valid (30 days) from the date of purchase.

I understand that if I go on hold all my trainee benefits cease. To go on hold I must be current with all Bridge Other Teacher Training Program payments and have a zero, or positive, balance for studio lessons. Based on the length of time on hold, I may be required to purchase and perform a Re-entrance Evaluation. Once the on hold period is completed, I am aware that I will resume the program where I left off. Should any pricing change during my leave, I am responsible to pay the cost of the current prices.

Should I elect to purchase an extension, my trainee benefits continue and I may attend the Formal Lecture series a third time for half price. I may purchase multiple extensions if needed. I understand that if my program expires I must purchase an extension or I will automatically be withdrawn. If I fail to successfully complete my program in one year (and do not go "on hold" or purchase an extension), I will not be awarded a diploma.

6. If satisfactory progress is not being made it is grounds of dismissal. Refer to Catalog page 27.
7. I understand that all exams are pass/fail with the passing mark at 85%. Any failed exam must be repeated, in order to continue my education program at TPC and I am responsible for paying a separate fee to repeat the exam as outlined in the "Examination Process" online.
8. I understand that my use of all materials, oral or written, presented in The Pilates Center Bridge Other Teacher Training Program is governed by the Intellectual Property Terms of Use, which I have read and signed.
9. The Pilates Center reserves the right to terminate any student from the program at any time. In the event that a student is terminated from the program, The Pilates Center shall refund any unused training program money based on the Refund Policy below.
10. Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth:
1. Whether the postponement is for the convenience of the school or the student, and
  2. A deadline for the new start date, beyond which the start date will not be postponed.

If the course has not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within 30 days of the deadline of the new start date set forth in the agreement, determined in accordance with the school's refund policy and all applicable laws and rules concerning the Private Occupational Education Act of 1981.

## Refund Policy

A. The student will receive a full refund of tuition and fees paid if the school discontinues a course/program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.

1. Students not accepted to the school are entitled to all moneys paid.
2. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid.
3. Students who withdraw after three (3) business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150 or 25% of the contract price, whichever is less.

B. Attempting to resolve any issue with the School first is strongly encouraged. Complaints may be filed at any time online with the Division of Private Occupational Schools (DPOS) within two years from the student's



last date of attendance at <https://higherred.colorado.gov/dpos>, 303-862-3001.

C. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:

1. The date on which the school receives written notice of the student’s intention to discontinue the Program - accompanied by copies of the student’s internship log - or the student’s last date of actively being present at the studio (or “home studio”) and participating in Internship duties or attending lectures.
2. The date on which the student violates published school policy which provides for termination.
3. Should a student fail to return from going “on hold”, the effective date of termination for the student is the earlier of:
  - 1) the date the school determines the student is not returning, or
  - 2) the day following the expected return date.

D. In the case of students withdrawing after beginning the program, the school will retain a cancellation charge of \$150 or 25% of the tuition amount whichever is less plus a percentage of tuition and fees, which is based on contact hours, as described in the tables following. The refund is based on the last date of recorded attendance, and is applied by quarters for the education program.

E. The Pilates Center does not accept previous credits from any other non-TPC training facility. Therefore, any previous training completed by a student will not affect the refund policy.

**Tuition Refund Policy - Education**

1st Quarter

<b>Phase 1:</b>	New Student Orientation	\$50
	Formal Lecture Weekend I	\$525
<b>Phase 2:</b>	Formal Lecture Weekend II	\$525
<b>Phase 3:</b>	Formal Lecture Weekend III	\$525

**Total Education cost for 1st Quarter: \$1,625**

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within first 10% of quarter (Phase 1)	90% less cancellation charge
After 10% but within first 25% of quarter (Phase 1)	75% less cancellation charge
After 25% but within first 50% of quarter (Phase 1-2)	50% less cancellation charge
After 50% but within first 75% of quarter (Phase 1-2)	25% less cancellation charge
After 75% (if paid in full, cancellation charge is not applicable)	NO Refund

Agreed and accepted (initial here) Initials

2nd Quarter

<b>Phase 4:</b>	Formal Lecture Weekend IV	\$525
	First Advisor Meeting	\$105
<b>Phase 5:</b>	Case Study Orientation	\$0
<b>Phase 6:</b>	Second Advisor Meeting	\$105

**Total Education cost for 2nd Quarter: \$735**

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within first 10% of quarter (Phase 3)	90% less cancellation charge
After 10% but within first 25% of quarter (Phase 3)	75% less cancellation charge
After 25% but within first 50% of quarter (Phase 3-4)	50% less cancellation charge
After 50% but within first 75% of quarter (Phase 3-4)	25% less cancellation charge



After 75% (if paid in full, cancellation charge is not applicable)

NO Refund

Agreed and accepted (initial here)

3rd Quarter

<b>Phase 7:</b>	2 Observed Teaching	\$70
<b>Phase 8:</b>	2 Observed Teaching	\$140
<b>Phase 9:</b>	2 Observed Teaching	\$140

**Total Education cost for 3rd Quarter: \$350**

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within first 10% of quarter (Phase 7)	90% less cancellation charge
After 10% but within first 25% of quarter (Phase 7)	75% less cancellation charge
After 25% but within first 50% of quarter (Phase 7-8)	50% less cancellation charge
After 50% but within first 75% of quarter (Phase 7-8)	25% less cancellation charge
After 75% (if paid in full, cancellation charge is not applicable)	NO Refund

Agreed and accepted (initial here)

4th Quarter

<b>Phase 10:</b>	2 Observed Teaching	\$70
<b>Phase 11:</b>	2 Observed Teaching	\$140
<b>Phase 12:</b>	2 Observed Teaching	\$140

**Total Education cost for 4th Quarter: \$350**

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within first 10% of quarter (Phase 10)	90% less cancellation charge
After 10% but within first 25% of quarter (Phase 10)	75% less cancellation charge
After 25% but within first 50% of quarter (Phase 10-11)	50% less cancellation charge
After 50% but within first 75% of quarter (Phase 10-11)	25% less cancellation charge
After 75% (if paid in full, cancellation charge is not applicable)	NO Refund

Agreed and accepted (initial here)

**Tuition Refund Policy - Internship (each Internship hour is \$1.49)**

<b>1st Quarter: Phase 1-3</b>	<b>Total requirement:</b>	<b>88 hours</b>
	Practice Teaching	31 hours
	Observation	25 hours
	Personal Workouts	18 hours
	Lessons	12 hours*
	Teaching Clinic	2 hours*

<b>2nd Quarter: Phase 4-6</b>	<b>Total requirement:</b>	<b>115 hours</b>
	Practice Teaching	31 hours
	Observation	25 hours
	Personal Workouts	18 hours
	Lessons	12 hours*



Case Study	18 hours
Miscellaneous	9 hours
Teaching Clinic	2 hours*

**3rd Quarter: Phase 7-9 Total requirement: 119 hours**

Practice Teaching	31 hours
Observation	25 hours
Personal Workouts	25 hours
Lessons	13 hours*
Miscellaneous	3 hours
Case Study	22 hours

**4th Quarter: Phase 10-12 Total requirement: 84 hours**

Practice Teaching	32 hours
Observation	25 hours
Personal Workouts	14 hours
Lessons	13 hours*

**Total Internship cost: \$605\***

**\* Cost of lessons and Teaching Clinics are not included.**

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within first 10% of quarter (Phase 1-3)	90% less cancellation charge
After 10% but within first 25% of quarter (Phase 1-4)	75% less cancellation charge
After 25% but within first 50% of quarter (Phase 1-6)	50% less cancellation charge
After 50% but within first 75% of quarter (Phase 1-9)	25% less cancellation charge
After 75% (if paid in full, cancellation charge is not applicable)	NO Refund

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**Tuition Refund Policy - Exams**

<b>2nd Quarter</b>	<b>Phase 5:</b> Written Exam 1	\$50
<b>3rd Quarter</b>	<b>Phase 7:</b> Written Exam 2	\$50
	<b>Phase 9:</b> Practice Practical	\$400
	Practical Performance	\$200
<b>4th Quarter</b>	<b>Phase 10:</b> Written Exam 3	\$300
	<b>Phase 12:</b> Practical	\$400
	Performance	\$400



**Total Examination cost: \$1,800**

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within first 10% of quarter (Phase 1-3)	90% less cancellation charge
After 10% but within first 25% of quarter (Phase 1-4)	75% less cancellation charge
After 25% but within first 50% of quarter (Phase 1-6)	50% less cancellation charge
After 50% but within first 75% of quarter (Phase 1-9)	25% less cancellation charge
After 75% (if paid in full, cancellation charge is not applicable)	NO Refund

Agreed and accepted (initial here)

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# Signature Certificate

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